**Admission, Review, and Dismissal (ARD/IEP)   
Committee Meeting Agenda**

SAMPLE

ELEMENTARY/MIDDLE/HIGH/ALTERNATIVE/CHARTER SCHOOL ARD/IEP Meeting Agenda

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| **School:** | **Student:** | **Date:** | **Time:** | **Location:** |
| **Agenda**  Welcome, Introductions, Purpose, and Review of Agenda: 8:30-8:35  Review of Full and Individual Evaluation (FIE) 8:35-9:05  Review of related service evaluations: 9:05-9:20  Review of Present Levels of Academic Performance and Functional Performance: 9:20-9:35  Review of Goals and Objectives including BSP and ESY: 9:35-10:05  Review of Schedule of Services: 10:05-10:15  Review of State Assessment: 10:15-10:35  Review of Transition: 10:35-10:55  Review of Autism Supplement: 10:55-11:15  Review of Deliberations: 11:15-11:25  Next Steps: 11:25-11:30 | | | | **Group Norms**  Start and end on time  Assume goodwill  Respect all ideas and opinions  Honor confidentiality  Focus on the student |